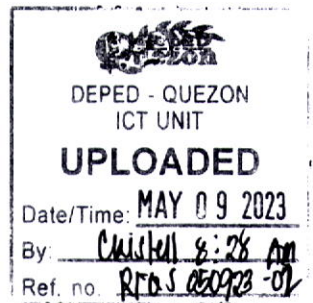




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



Bids and Awards Committee

RFQ No. **2023-027-RFQS**
Date :May 09, 2023

REQUEST FOR QUOTATION

The Department of Education, Division of Quezon, through its Bids and Awards Committee (BAC), will undertake a **Negotiated Procurement through Small Value Procurement** for the **“2023 DIVISION SCHOOLS PRESS CONFERENCE” on May 20,2023 at Atimonan Central Elementary School**, in accordance with Section 53.2 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project** : **2023 DIVISION SCHOOLS PRESS CONFERENCE**
- Approved Budget for the** : **Sixty Six Thousand and 00/100 Pesos Only**
(P66,000.00)
- Specifications** : See attached Annex “B” for the Technical Specifications
- Location** : Talipan, Pagbilao, Quezon
- Delivery Term** : Within two calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s permit, Income/Business Tax Return (for ABCs above PhP500k), Philgeps Registration and Omnibus Sworn Statement, upon submission of quotation. PhilGEPS Platinum Membership may be submitted in lieu of the Mayor’s/ Business Permit and the PhilGEPS Registration Number.

Award of contract shall be made to the lowest quotation on a per lot basis, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if there are signed or initialed by the bidder or his/her duly authorized representative/s.

DEPEDQUEZON-TM-SDS-04-025-003



“Creating Possibilities, Inspiring Innovations”

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



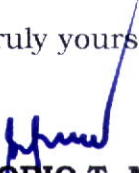
Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Submission of quotation and eligibility documents is on or before 10:00 a.m. of May 12, 2023 at DepED, Division of Quezon, Talipan, Pagbilao, Quezon. Please submit your quotation in a sealed envelope addressed to:

Mr. Gregorio T. Mueco
BAC Chairman
Bids and Awards Committee
DepEd, Division of Quezon
Talipan, Pagbilao, Quezon

For inquiries, you may contact us at tel. nos. 042-784-0366 look for Floricel R. Lagos

Very truly yours,


GREGORIO T. MUECO
BAC Chairman

DEPEDQUEZON-TM-SDS-04-025-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Annex "B"

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification".

Description	Technical Specifications	Statement of Compliance
2023 DIVISION FESTIVAL OF TALENTS	<p>May 20, 2023: Food Delivery at Atimonan Central Elementary School</p> <p>V. Catering Services*</p> <p>Meals for the participants*:</p> <ul style="list-style-type: none">i. One (1) Breakfast for 55 participants*;ii. One (1) AM Snack for 55 participants*;iii. One (1) Buffet Lunch for 55 participants*;iv. One (1) PM Snack for for 55 participants*;v. One (1) Buffet Dinner for 55 participants. <p>Meals should be composed of the following*:</p> <ul style="list-style-type: none">a. Packed Lunch and Dinner:<ul style="list-style-type: none">i. Salad or Soup*;ii. Main Course consisting of at least two (2) variants of meat or at least one (1) variant of meat and one (1) variant of fish and one (1) variant of vegetables*iii. Rice*;iv. Dessert*; andv. Provision of free freely-flowing brewed coffee and/or tea (no additional charge)*.b. Drinks:<ul style="list-style-type: none">i. At least one (1) round of iced tea or juice for every meal and every snack*; and	

DEPEDQUEZON-TM-SDS-04-025-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

	*Mandatory Requirements_ Observance of Safety Health Protocols **** nothing follows ****	

I hereby certify to comply with all the above Technical Specifications.

Name of Bidder

Signature Over Printed Name of Representative

Date

DEPEDQUEZON-TM-SDS-04-025-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION

Class “A” Documents

1. Legal Documents

- Philgeps Registration
- Mayor’s/Business Permit
- DTI or SEC Registration
- BIR Certificate of Registration
- Income/Business Tax Return (for ABCs above 500k)

2. Technical Documents

- Notarized Omnibus Sworn Statement
- Authority of the Signatory

Class “B” Documents

- JVA or the Duly Notarized Statement in accordance with Section 23.1(b) of the 2016 Revised IRR, if applicable

Notes:

- 1. All documents must be prepared in two (2) sets of copies, one (1) original copy and one (1) photocopy*
- 2. The proposal shall be accompanied by the aforementioned documents, otherwise, non-submission of which shall result to disqualification of proposal.*